



TERMS OF REFERENCE (ToR)

Partner Selection for BMZ-Funded WASH Project

Date: June 26, 2025

Introduction

Habitat for Humanity Uganda's (HFHU), founded in 1982 works to eliminate poverty housing in Uganda) with the goal of addressing housing equity.

Since 1982, HFHU has partnered with families across the country to build, refurbish and renovate over 40,000 houses directly housing over 240,000 of the family members. This housing partnership particularly targeting the vulnerable families has contributed to addressing the housing needs of the 2.9 million people who live under poor housing conditions.

HFHU also implements interventions for household and community water and sanitation (WASH) including energy, capacity building for youth and vulnerable caregivers; and advocacy for tenure security, essential basic services and collaborative participation.

Background

HFHU is in process of securing funding from the German Federal Ministry for Economic Cooperation and Development (BMZ) to implement a multi-year WASH project aimed at improving water and sanitation infrastructure, hygiene practices, livelihoods in WASH and resilience in the Busoga and Teso sub-regions of Uganda.

To support the effective delivery of this initiative, HFHU seeks to identify and engage strategic implementation partners with technical expertise, local presence, and a proven track record of working with institutional donors such as BMZ, GIZ, EU, SIDA, or USAID.

Overall Objective of the Call

To solicit one or two qualified and credible partner (s) to collaborate with HFHU in implementing a BMZ-funded WASH intervention that is inclusive, gender-sensitive, and sustainable.

Specific objectives of the Call

- Co-design the project with HFHU
- Implement specific components of the project in the communities
- Deliver on financial, program and reporting requirements of the grant

3. Geographic Scope (Tentatively)

- Busoga sub-region: Mayuge, Namayingo
- Teso sub-region: Kumi, Soroti, Tororo

4. Scope of Work

Depending on specific capacities and technical strengths, selected partners may contribute to:

- i. Proposal development during proposal development workshop
- ii. Community mobilization and WASH needs assessments
- iii. Design and implementation of safe water systems (e.g., boreholes, solar-powered water systems)
- iv. Sanitation solutions (e.g., improved latrines, eco-toilets)
- v. Promotion of hygiene practices, including handwashing and menstrual hygiene management
- vi. Gender mainstreaming and inclusive participation
- vii. Livelihoods in WASH
- viii. MEAL (Monitoring, Evaluation, Accountability, and Learning) support
- ix. Advocacy and policy engagement at sub-county and district levels

5. Partner Eligibility Criteria

Interested organizations must:

- i. Be legally registered and compliant with Ugandan laws (NGO Bureau, URSB, URA, etc.)
- ii. Have a physical and/or operational presence in at least one of the project districts
- iii. Have a minimum of 3 years of relevant experience in implementing WASH or closely related development projects
- iv. Demonstrate strong community engagement and participatory programming experience
- v. Show evidence of managing funds from institutional donors (e.g., BMZ, GIZ, EU, USAID)
- vi. Have sound internal controls, financial systems, and safeguarding policies

- vii. Be willing to align with HFHU’s principles of accountability, transparency, and Christian values (faith neutrality is maintained)

6. EOI Submission Requirements

Interested applicants should submit the following:

- Cover letter/EOI (max 3 pages), highlighting:
 - Thematic focus and relevance to the call
 - Geographic coverage and community reach
 - Summary of relevant past experience, including with institutional donors
- Organizational profile and registration documents
- Summary of 2–3 most recent WASH or donor-funded projects (max 2 pages)
- Registration permit
- Contact information for at least two institutional references
- Financial summary or audited accounts for the past two years (optional at this stage)

7. Selection Process

HFHU will conduct a technical review and capacity assessment of all submitted EOIs. Shortlisted organizations may be invited to participate in co-creation workshops or submit full proposals.

8. Timelines

Activity	Date
Call for EOIs launched	June 18, 2025
Deadline for EOI submission	July 12, 2025
Review and shortlisting	July 14–19, 2025
Partner onboarding and planning	August 2025
Proposal development workshop	August
Project implementation start	October 2026 (tentative)

9. Contact for Clarifications

All inquiries and EOIs should be directed to:

✉ procurement@hfhuganda.org

🌐 Website: www.habitat.ug