

ANNEX B: STATEMENT OF REQUIREMENTS

CATEGORY A: SUPPLY OF GOODS AND SUPPLIES

Reference Number	Goods and Supplies
HFHU/GS/2025/01	Office Equipment and Furniture
HFHU/GS/2025/02	General office Stationery
HFHU/GS/2025/03	Plastic Water Tanks with accessories
HFHU/GS/2025/04	Mosquito Nets
HFHU/GS/2025/05	Reusable Sanitary Pads
HFHU/GS/2025/06	Firefighting equipment (fire alarms, extinguishers)
HFHU/GS/2025/07	Motor vehicle and motorcycle parts and accessories (tires, tubes, spares, grills, racks)
HFHU/GS/2025/08	Vocational skills toolkits (Tailoring Tools, Motor Vehicle and Motorcycle Mechanics tools, Hairdressing tools, catering equipment, Welding and Metal Fabrication and other related workshop tools, carpentry works related tools, Brick Laying and Concrete Practice Tools, Materials for Making reusable pads etc.)
HFHU/GS/2025/09	Supply of Personal Protective Equipment (riding gears, construction helmets, gloves, safety boots, gum boots etc.)
HFHU/GS/2025/10	ICT Equipment and consumables (Computers, Printers, copiers, CCTV Cameras, communication equipment and all accessories)
HFHU/GS/2025/11	Solar (solar kits, solar equipment, solar accessories)
HFHU/GS/2025/12	Agro Inputs (All agricultural related supplies)
HFHU/GS/2025/13	Heavy construction Machinery (Concrete mixers, ISSB making Machines, Vibrating Tables etc)
HFHU/GS/2025/14	Generators

CATEGORY B: PROVISION OF NON-CONSULTANCY SERVICES

Reference Number	Services
HFHU/SRVS/2025/01	<ul style="list-style-type: none"> a. Hotel services (Outside catering, Conferences, Accommodation for National staff and International Guests in Kampala, Wakiso, Mukono, Mayuge, Namayingo, Kumi, Soroti, Fort Portal, Jinja, Entebbe, Hoima, Masindi, Tororo, Mbale. b. Staff Meals (Lunch) for Kampala-Plot 1026, Lukadde road, Kyaliwajjala, Kumi and Mayuge field Offices.
HFHU/ SRVS /2025/02	Servicing, Repair and Maintenance of Motor Vehicles and Motorcycles in Kampala, Mayuge, Namayingo, Kumi, Soroti, Tororo, Mbale.
HFHU/SRVS/2025/03	Tracking services for Motor vehicles and Motorcycles
HFHU/ SRVS /2025/04	<ul style="list-style-type: none"> a. Supply and servicing of Fire extinguishers in Kampala, Kumi and Mayuge. b. Supply and servicing of water dispensers in Kampala, Kumi and Mayuge.
HFHU/ SRVS /2025/05	Ground transport hire services in Kampala, Kumi and Mayuge
HFHU/ SRVS /2025/06	Air ticket and travel services.
HFHU/ SRVS /2025/07	Events Management services (Tents, Chairs, PA system, Lighting, Decorations etc) in Kampala, Kumi, Mayuge and Soroti.
HFHU/ SRVS /2025/08	Trainers (psychosocial support, WASH, HIV, ASRH, Malaria Prevention, Land Governance, Backyard gardening, Eco-cook stoves, Livelihood, Nutrition, Agronomics, Financial inclusion and Gender Mainstreaming in Kampala, Mayuge, Namayingo, Kumi, Soroti.
HFHU/ SRVS /2025/09	<ul style="list-style-type: none"> a. Vocational skills Trainings (Carpentry and Joinery, welding and metal Fabrication, Tailoring, Hair dressing, Plumbing, Motor vehicle mechanics, Motor Cycle Mechanics and catering) in Kampala, Mayuge, Namayingo, Kumi, Soroti.

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	b. Artisans to train youth in Carpentry and Joinery, Welding and Metal Fabrication, Tailoring, Hair dressing, Plumbing, Motor Vehicle Mechanics, Motor Cycle Mechanics and Catering.
HFHU/ SRVS /2025/10	Insurance services (assets, medical, workman, fund managers and funeral)
HFHU/ SRVS /2025/11	HR and recruitment services, trainings etc
HFHU/ SRVS /2025/12	Legal services
HFHU/ SRVS /2025/13	General Office maintenance (Electrical, Plumbing, Carpentry, Welding).
HFHU/ SRVS /2025/14	Repair, servicing and Maintenance of Equipment (Computers, Printers, copiers, CCTV Cameras, communication equipment)
HFHU/ SRVS /2025/15	Security services (armed, unarmed, a dog and its handler) for Kampala, Kumi, Mayuge
HFHU/ SRVS /2025/16	Graphics design (engraving, graphics, designing, printing) in Kampala, Kumi and Mayuge.
HFHU/ SRVS /2025/17	a. Indoor and outdoor Office cleaning and fumigation services in Kampala, Kumi and Mayuge. b. Garbage disposal and sanitary waste disposal services
HFHU/SRVS/2025/18	Entertainment services eg. Band, cultural dance groups etc.
HFHU/SRVS/2025/19	Supply of News Papers at the National Office on plot 1026, Lukadde road, Kyaliwajjala, Mayuge and Kumi field Office.

CATEGORY C: CONSTRUCTION WORKS

Reference Number	Construction Works
HFHU/WORKS/2025/01	Provision of construction works and renovation services (all civil construction works e.g., HFHU Main House, latrine and installation of water tank- including painting services) in Kampala, Mayuge, Namayingo, Kumi, Soroti.
HFHU/WORKS/2025/02	Construction of water systems (Motorized solar powered deep wells).

HFHU/WORKS/2025/03	Drilling boreholes (Hand pumps)
HFHU/WORKS/2025/04	Construction of concrete Rain Water Harvesting Systems

CATEGORY D: CONSULTANCY SERVICES

Reference Number	Consultancy services
HFHU/CS/2025/01	Communication, Advocacy, Resource mobilization Consultancy services: <ol style="list-style-type: none"> Videography and photography services Media (Newspapers, social media, radio stations, TV stations) Resource Mobilization services Policy paper development services Strategy and strategic development services.
HFHU/CS/2025/02	Construction Consultancy services: <ol style="list-style-type: none"> Architectural services Quantity surveying services Civil/structural Engineering services Electrical/Mechanical engineering services
HFHU/CS/2025/03	ICT consultancy services: <ol style="list-style-type: none"> Enterprise Networking Database and Data Management Systems development ICT infrastructure and capacity building End user awareness trainings Web, App development & Hosting, Repair, Installations
HFHU/CS/2025/04	MEAL Consultancy services: <ol style="list-style-type: none"> Baseline Surveys End line Surveys Research services Needs assessment surveys
HFHU/CS/2025/05	Finance Consultancy Services <ol style="list-style-type: none"> Tax Advisory services Internal Audit services